

#232278 - CC Docket No. 02-6

REOPEN CASE

Summary    News    Related Actions

Case Details

Topic	FCC Form 471 - Other	Form Type	FCC Form 471
Status	Closed	Form Number	
Priority	High	Created By	Kelly Reisig
Inquiry Type	Web	Created On	3/27/2018 8:09 PM EDT
		Organization	SIDNEY PUBLIC LIBRARY

Case Description

**Description** I finally received the vendor information and questions relating to that vendor information so that I could complete the matrix for vendors. We received two funding proposals for our mobile phone. Our current vendor submitted a proposal that was different with a higher monthly cost than we what we currently pay. I wasn't sure if I should base the matrix on what we are already receiving or based upon the proposal. I asked for clarification from the vendor but received no response. Since the proposal was for an entirely different phone and phone number I finally decided to add both proposals into the matrix separately. However, in my research I didn't realize that I missed the closing window. When I began the 471 this evening, I received the notification. How can I proceed? Since I intended to do all the 471s at the same time, I had not completed one for our Internet either. I started to complete an appeal, but it did not look like that was the avenue for appealing a filing window incursion.

Case Artifacts

Documents

Name	Uploaded By	Upload Date
<a href="#">Service Provider Matrix</a>	Kelly Reisig	3/27/18 8:41 PM

Attachments

Attachment	Attachment Type
No items available	

Case Thread

User	Note	Date
USAC	<p>Kelly,</p> <p>If you have filed or will need to file your FCC Form 471 outside of the filing window, there is not an available procedure to request an extension from USAC; however, you may submit a waiver request to the FCC. A waiver is a request to waive an FCC policy, rule, or deadline such as the FCC Form 471 application filing window deadline. Please follow these steps:</p> <p>1. Follow all pertinent program rules, including:</p> <ul style="list-style-type: none"><li>• Posting an FCC Form 470, if you have not already, except in cases of allowable exceptions such as for a multi-year contract that was signed pursuant to a previous FCC Form 470, a contract for which you are exercising an eligible voluntary extension, a state master contract, and for low-cost high-speed business class Internet services.</li><li>• Waiting at least 28 days after the FCC Form 470 (and RFP, if applicable) was posted -- or longer, if required by state or local procurement rules - before choosing a service provider and signing a contract (if applicable).</li></ul> <p>2. File and certify the FCC Form 471 as soon as possible, if you have not already. You will receive a notification that your form was filed outside of the filing window. Forms filed outside of the filing window will not be considered for funding, unless the FCC grants a waiver request:</p> <p>3. File a waiver request with the FCC as soon as possible after your FCC Form 471 has been</p>	3/28/2018 8:06 AM EDT

User	Note	Date
	<p>submitted. The waiver request can be submitted to the FCC through their Electronic Comment Filing System (ECFS).</p> <p>a. Go to the ECFS "Submit a FILING" page:  <a href="https://www.fcc.gov/ecfs/filings">https://www.fcc.gov/ecfs/filings</a></p> <p>b. Enter "02-6" in the "Proceeding" field.</p> <p>c. Provide the information requested. (There are certain fields that are not applicable, such as the "Report Number" or "Bureau ID Number.") Be sure to choose "WAIVER" from the dropdown menu in the "Type of Filing" field.</p> <p>d. Click "Upload Documents" to open an upload window and attach a letter requesting the waiver request and any supporting documentation. You may also drag and drop the file(s) into the "Upload Documents" field.</p> <p>The FCC requires the following information to be included in the waiver request:</p> <ol style="list-style-type: none"> <li>1. A statement setting forth the party's interest in the matter presented for review.</li> <li>2. A full statement of relevant, material facts with supporting affidavits and documentation.</li> <li>3. The question presented for review, with reference, where appropriate, to the relevant Commission rule, order or statutory provision.</li> <li>4. A statement of the relief sought and the relevant statutory or regulatory provision pursuant to which such relief is sought.</li> <li>5. Review the form, make any necessary changes, and then submit the waiver request.</li> </ol> <p>For additional assistance:</p> <ul style="list-style-type: none"> <li>• Additional information and instructions can be found under the heading "Submitting Window Waivers" in the July 29, 2016 Schools and Libraries News Brief: <a href="http://www.usac.org/sl/tools/news-briefs/preview.aspx?id=710">http://www.usac.org/sl/tools/news-briefs/preview.aspx?id=710</a></li> <li>• Waiver request guidance can also be found under the heading "To File an Appeal with the FCC" on the appeals page of the Schools and Libraries website: <a href="http://www.usac.org/about/about/program-integrity/appeals.aspx">http://www.usac.org/about/about/program-integrity/appeals.aspx</a></li> <li>• For assistance with using ECFS, please contact the ECFS Help Desk at 202-418-0193 or via email at <a href="mailto:ECFSHelp@fcc.gov">ECFSHelp@fcc.gov</a>.</li> </ul> <p>If you have any additional questions or concerns, you may reopen the case and add a note. If the case cannot be reopened, please create a new customer service case or contact the Client Service Bureau at 888-203-8100.</p>	

## Case Contact

**Case Contact** Kelly Reisig